

**SECTION 3D(a):
COMMUNITY COMMITTEE EXECUTIVE DELEGATION SCHEME**

Well-Being	
Function	
To promote and improve the economic, social and environmental well-being of the Committee's area, including the commissioning of activities for children and young people¹.	<ul style="list-style-type: none"> • To take decisions in relation to commissioning of provision and/or services; • To monitor and evaluate activity relating to the use of the annual capital and revenue allocation to each Committee; • To actively engage and involve children and young people throughout the planning, decision making and evaluation of provision and services to meet their needs and aspirations.

Local Services	
Function	
Community Centres²	<p>In relation to each community centre identified by the Assistant Chief Executive (Citizens and Communities) as within the Committee's area, to:</p> <ul style="list-style-type: none"> • oversee controllable revenue budgets, operational arrangements and the use of the centres; • agree and implement a schedule of charges and discounts for directly managed centres; • make asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.
CCTV³	To maintain an overview of the service in the Committee's area and receive regular information about it.

¹ Function also delegated to Assistant Chief Executive (Citizens and Communities)

² Function also delegated to Assistant Chief Executive (Citizens and Communities)

³ Function also delegated to Director of Environment and Housing

<p>Neighbourhood Management Co-ordination⁴</p>	<p>In relation to the Committee's area:</p> <ul style="list-style-type: none"> • to agree priority neighbourhoods (through the approval of the Community Plan); and • to agree and monitor Neighbourhood Improvement Plans for the Committee's area.
<p>Street cleansing & Environmental Enforcement Services⁵:</p> <ul style="list-style-type: none"> • Litter bin emptying • Litter picking and associated works • Street sweeping and associated works • Leaf clearing • Ancillary street cleansing functions including Graffiti removal, Gully and Ginnel cleansing. • Dog Controls (fouling, straying, dogs on leads, dog exclusions) • Fly tipping enforcement • Enforcement of domestic & commercial waste issues • Litter-related enforcement work • Enforcement on abandoned & nuisance vehicles • Overgrown vegetation • Highways enforcement (placards on streets, A boards, cleanliness) • Graffiti enforcement work • Proactive local environmental promotions. 	<p>To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement, to determine the principles of deployment of the available resources by:</p> <ul style="list-style-type: none"> • the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered) • the agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality. <p>To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.</p> <p>To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of the SLA.</p>

⁴ Function also delegated to Assistant Chief Executive (Citizens and Communities)

⁵ Function also delegated to Director of Environment and Housing

Parks and Countryside⁶	<p>In relation to the horticultural maintenance of community parks, cemeteries, closed churchyards, recreation grounds, urban woodland, natural areas, maintenance of roundabouts, other floral features and local green space:</p> <ul style="list-style-type: none">• to be responsible for the prioritisation and allocation of investment funding available for parks and green space; and• to be responsible for labour resource allocation decisions on an annual basis using the parks asset register to calculate requirements and plan alternative management scenarios.
Community Infrastructure Levy Neighbourhood Fund⁷	<p>To make decisions in relation to spending CIL neighbourhood funds in accordance with the neighbourhood fund spending guidance.</p> <p>To work closely with Parish Councils, community groups and infrastructure providers to promote shared infrastructure planning and maximise use of CIL resources.</p>

⁶ Function also delegated to Director of Environment and Housing

⁷ Function also delegated to Assistant Chief Executive (Citizens and Communities)